

# **CFS Accounts Payable Users' Guide**

## **Mass Reclassification**

### ***What is Mass Reclassification?***

Mass Reclassification or “Mass Reclass” is an automated process which will allow NOAA to quickly implement the budget as passed by Congress and signed by the President. NOAA began fiscal year 2006 operating under a Continuing Resolution. On November 22, the President signed the appropriations bill for the Department of Commerce. That bill mandates changes to the budget structure under which NOAA had been operating. These changes mean that much of NOAA’s financial activity during the past two months must now be recorded under different project codes and program codes.

Mass Reclassification automates the process of shifting all obligations and resources to the new project codes and programs codes. Among the types of obligations included are labor transactions, bankcard transactions, travel vouchers, and contract payments. In past years, shifting these transactions has taken months of manual effort. With Mass Reclassification, we will be able to accomplish this shift in an automated fashion.

Changes made are based on guidance provided by the Line Offices and approved by the Budget Office. Once the processing is completed and the results verified, the changes will be reflected in CFS and the NOAA Data Warehouse.

During a Mass Reclass the CBS system is put in restricted mode. This limits access to CBS to the general user community until the Mass Reclass is completed. Since this downtime affects many users, the plan is to limit the number of Mass Reclass processes needed to clear all transactions from the affected projects/programs by deactivating the old “FROM” ACCS project codes in CFS so that no new transactions are recorded in CFS with the inactive project/program codes. There may be situations where the inactive project/program codes need to be temporarily reactivated to allow a document to process. For example the system validates **all** ACCS’ at the Line Item/MDL level before a FM040/41 change order can be approved. If any of the project/program codes related to the FM040/41 are deactivated, the user will receive an error message.

### ***How Mass Reclass Works***

The Mass Reclass is initiated by the NOAA Budget Execution Office who works in conjunction with the NOAA CBS Program Office to create a template in CFS (RC100 Reclassification Request Template Screen) which will define the affected fund code and the related “TO” and “FROM” ACCS program codes within that fund code to be reclassified. The template is completed and approved by the NOAA Budget Execution Office and the CBS DBA initiates the Mass Reclass Process.

The Mass Reclass process will then find *all* AP transactions with the affected fund code/program code combinations. It then will reverse the general ledger postings created “FROM” the original transaction and create new general ledger postings “TO” the reclassified ACCS. The Mass Reclass process will start reclassifying transactions at the point of origination and then reclassifying related transactions. For example, the reclassification of a purchase order document would begin at the FM040/41 by recording a change order, then by reclassifying related receiving tickets, paid invoices, document level cost adjustments, and canceled payments. For a no-match invoice the reclassification would start with the accrual created by the PM003 and then reclassifying any related void invoices, paid invoices, document level cost adjustments, and canceled payments.

### ***After a Mass Reclass***

After the Mass Reclass process completes, there are additional processes that will be run before users can begin entering new transactions:

1. Creation of a Project Crosswalk Table of all “FROM” ACCS projects to their “TO” ACCS projects.
2. Update stored accounting data for CPCS cardholders and Fedex account holders.
3. Execute a script that will deactivate the affected “FROM” ACCS projects to prevent new transactions from being charged against those projects.

#### **1. The Project Crosswalk Table**

A project crosswalk will be available to Finance users to identify ACCS’ affected by the Mass Reclass. Finance users have been granted the authority to make changes to documents to reflect the “TO” ACCS by the NOAA Budget Office and the Line Offices based on the Project Crosswalk Table.

#### **2. Update Stored Accounting for CPCS and Fedex (ESPS)Accounts**

Default ACCS used by the CPCS and ESPS interfaces will be automatically updated. No additional action is required by Finance users.

#### **3. Deactivating “FROM”ACCS Projects to Prevent Future Use**

The benefit of this is that it minimizes running multiple Mass Reclass processes and reduces the related system down time to users. On the down side, users may encounter problems when trying to approve a FM040/41 change order which contains one of these deactivated projects. This is because the system validates each Line Item/MDL whether or not it is impacted by the change order. In this case you will receive an error message “Invalid/Inactive Project code...” and you will not be able to approve the FM040/41 until the project is reactivated.

### **Requesting Reactivation of Projects**

Users who encounter problems in approving documents because of a Mass Reclass related deactivated project should follow the procedure outlined below to request reactivation of the project:

1. Verify that the affected project is listed in the Project Crosswalk Table as a Mass Reclass related deactivated project.
2. Contact the CBS Help Desk 301-427-1023 and ask that the project be reactivated.
3. Complete processing the document through approvals.
4. Contact the CBS Help Desk 301-427-1023 when complete so that the project may be deactivated.

**NOTE:** If the project is deactivated, but not as a result of the Mass Reclass, users should follow their normal process for dealing with deactivated projects.

### ***Impacts to FM/PM CFS screens:***

The following sections will illustrate how the Mass Reclass process affects AP transactions and what steps you will need to take to continue processing documents that have been affected by the Mass Reclass.

### **No-Match Invoices**

#### **PM003 Impacts:**

1. **Unapproved** no-match invoices that have been affected by the Mass Reclass – Users should be aware that the system will overwrite the “FROM” ACCS with the “TO” ACCS during the Mass Reclass. Otherwise, there are no special processing instructions to approve and complete the invoice.

2. **Approved** no-match invoices that have been affected by the Mass Reclass – The system will make the following changes for no-match, approved invoices:
  - a. Create general ledger postings to reverse the original “FROM” transaction and add a new posting to record the “TO” transaction.
  - b. On the PM003 screen the system will
    - For the “FROM” ACCS -- change the release flag to “N” and change the line status to “MRVOID”. Insert a new line reversing the “FROM” transaction with its Release Flag set to N and having a line status of “MRVOID”
    - For the “TO” ACCS – insert a new line that is identical to the original Line item before the Mass Reclass took place **but replacing the “FROM” ACCS with the reclassified “TO” ACCS**

The example below illustrates the changes made by the Mass Reclass to an approved no-match invoice:

Figure 1 -  
Approved no-  
match BEFORE  
Mass Reclass

**Vendor Invoice Transaction Screen (PM003 VER.2.19.0.11)**

\*Bureau 14 Inv: \*Type NOMTCI \*No SCRIPT#13.1 - 0 Date 03-DEC-2005

Doc: \*Source NONE Type NONE No 0 - 0 Symbol < >

Feeder Sys: No Source

Ref SCRIPT13.1 \*FastPay N Int. System: NONE

Dates: Recd 03-DEC-2005 Retd Status OPEN 03-DEC-2005

Trans No 2246758 Net Applied 50.00 Inv Amount

Vendor: \*No 19 - 2 Name DEENA MICHELE SWAIN Addr < >

\*PPA N Exchange Code US Customer Inv Type No

Terms: \*(1) Net 00 P 0.000 \*W/In 00 \*(2) Net 00 P 0.000 \*W/In 00

\*Approval: Y By D M SWAIN Date 03-DEC-2005

| R | Item | Type | MDL | I | D | P | R | A | Type | T   | R   | W/H | D   | H   | Emp No | Inf | Amount |
|---|------|------|-----|---|---|---|---|---|------|-----|-----|-----|-----|-----|--------|-----|--------|
| Y | 1    | MISC | 1   | Q | N | N | N | N | STD  | <N> | <N> | <N> | <Y> | <N> | 0      | < > | 50.00  |

IN# FMDI #

**Account Distribution For Item No, Type and MDL (PM003C VER.2.19.0.11)**

\*FY ACCS D6 < > Qty 1.000 \*Unit Price 50.0000 Amount 50.00 Desc < > Status OPEN 03-DEC-2005

14 D2NS1NP-P00 36 05-03-01-005 40-10-0000-00-00-00 26-19-00-00 000000

RT Dates: Accept G/L 31-DEC-2005 PM006 Flag: < >

EA Due 03-DEC-2005 L/R

Disct D/L Lost

\*PS: MISC 0 Date 03-DEC-2005

Payment: \*PO MASC \*TDO 303 \*Encl 2 TREAS \*Type EFT No 0

**Figure 2 Approved  
no-match PM003  
AFTER Mass Reclass**

**Vendor Invoice Transaction Screen (PM003 VER.2.19.0.11)**

\*Bureau 14 Inv: \*Type NOMTCI \*No SCRIPT#13.1 - 0 Date 03-DEC-2005

Doc: \*Source NONE Type NONE No 0 - 0 Symbol < >

Feeder Sys: No Source

Ref SCRIPT13.1 \*FastPay N Int. System: NONE

Dates: Recd 03-DEC-2005 Retd Status PAID 04-DEC-2005

Trans No 2246758 Net Applied 50.00 Inv Amount

Vendor: \*No 19 - 2 Name DEENA MICHELE SWAIN Addr < >

\*PPA N Exchange Code US Customer Inv Type No

Terms: \*(1) Net 00 P 0.000 \*W/In 00 \*(2) Net 00 P 0.000 \*W/In 00

\*Approval: Y By D M SWAIN Date 03-DEC-2005

| R  | Matching | *PP   | Pmt  |   |    |   |   |   |      |     |    |      |    |     |         |     |        |
|----|----------|-------|------|---|----|---|---|---|------|-----|----|------|----|-----|---------|-----|--------|
| *R | *Itm     | *Type | *MDL | I | *D | P | R | A | Type | *T  | *R | *W/H | *D | *H  | *Emp No | Inf | Amount |
| N  | 1        | MISC  | 1    | Q | N  | N | N | N | STD  | <N> | N  | <N>  | Y  | <N> | 0       |     | 50.00  |
| N  | 1        | MISC  | 1    | Q | N  | N | N | N | STD  | <N> | N  | <N>  | Y  | <N> | 0       |     | -50.00 |
| R  | 1        | MISC  | 1    | Q | N  | N | N | N | STD  | <N> | N  | <N>  | Y  | <N> | 0       |     | 50.00  |

CLIN# FMDI#

**Figure 3 Payment Info  
Pop-Up for Line 1 -  
Shows Changes to  
original Line Item  
After MR**

**Account Distribution For Item No, Type and MDL (PM003C VER.2.19.0.11)**

\*FY ACCS Qty \*Unit Price Amount Desc Status

06 < > 1.000 50.0000 50.00 < > MRVOI 03-DEC-2005

14 D2NS1NP-P00 36 05-03-01-005 40-10-0000-00-00-00-00 26-19-00-00 000000

RT Dates: Accept G/L 31-DEC-2005 PM006 Flag: < >

EA Due 03-DEC-2005 L/R

Disct D/L Lost

\*PS: MISC 0 Date 03-DEC-2005

Payment: \*PO MASC \*TDO 303 \*Encl 2 TREAS \*Type EFT No 0

**Figure 4 Payment Info Pop-Up for inserted Line 1 reversing “FROM” ACCS and changing status**

Account Distribution For Item No, Type and MDL (PM003C VER.2.19.0.11)

| *FY ACCS  | Qty           | *Unit Price | Amount      | Desc            | Status                 |
|---|---------------|-------------|-------------|-----------------|------------------------|
| 06 < >  | -1.000        | 50.0000     | -50.00 < >  | MRVOII          | 03-DEC-2005            |
| 14 D2NS1NP-P00 36 05-03-01-005 40-10-0000-00-00-00 26-19-00-00 000000 |               |             |             |                 |                        |
| RT  | Dates: Accept | G/L         | 31-DEC-2005 | PM006 Flag: < > |                        |
| EA  | Due           | L/R         | 03-DEC-2005 |                 |                        |
|   | Disct         | D/L         |             | Lost            |                        |
| *PS: MISC   | 0             | Date        | 03-DEC-2005 |                 |                        |
| Payment: *PO  | MASC          | *TDO        | 303         | *Encl           | 2 TREAS *Type EFT No 0 |

**Figure 5 Pmt Info Pop-Up showing “TO” ACCS and status**

Account Distribution For Item No, Type and MDL (PM003C VER.2.19.0.11)

| *FY ACCS  | Qty           | *Unit Price | Amount      | Desc            | Status                       |
|---|---------------|-------------|-------------|-----------------|------------------------------|
| 06 < >  | 1.000         | 50.0000     | 50.00 < >   | PAID            | 04-DEC-2005                  |
| 14 BE16004-P00 16 16-16-05-001 40-10-0000-00-00-00 26-19-00-00 000000 |               |             |             |                 |                              |
| RT  | Dates: Accept | G/L         | 31-DEC-2005 | PM006 Flag: < > |                              |
| EA  | Due           | L/R         | 03-DEC-2005 |                 |                              |
|   | Disct         | D/L         |             | Lost            |                              |
| *PS: MISC   | 1011296       | Date        | 03-DEC-2005 |                 |                              |
| Payment: *PO  | MASC          | *TDO        | 303         | *Encl           | 2 TREAS *Type EFT No 1508707 |

**Note:** In this example, the invoice was disbursed and accomplished after the Mass Reclass so the Release Flag and Line Status have been updated.

## Two-Way Matched Documents

### FM040/41 Impacts

1. **Unapproved** FM040/41 transactions that have been affected by the Mass Reclass -- Users should be aware that the system will **not** overwrite the “FROM” ACCS with the “TO” ACCS during a Mass Reclass. In order to complete the document, the user should check the Project Crosswalk and manually change the ACCS as required.
2. **Approved** FM040/41 transactions that have been affected by the Mass Reclass -- The system will reclassify the obligation by recording a change order and creating general ledger postings to reverse the “FROM” ACCS transaction and create a new posting for the “TO” ACCS. On the FM040/41, the change order will zero out the “FROM” transaction and add a new MDL for the **total** amount of the Undelivered Ordered for the “TO” transaction. Related receiving and invoice activity will be reclassified as well.
3. **Processing New Change Orders After a Mass Reclass:** No changes to existing business practices.

The following is an example of a two-way matched contract and its related PM050 and PM003 screens:

Figure 6  
FM040  
Before  
MR

**Purchase Order Transaction Screen (FM040 VER.2.21.0.0)**

\*One to One < N > \*Print N

Document: \*Type CONTRT \*C/O N Oblig# 92613 - 0 0 Total 3,400.00

Feeder Sys: No Mod# Source

\*ASAP: N Pref Date 15-DEC-2005 Reference# CSM55M Grant Amend No

Effective Dates 15-DEC-2005 - Status OPEN 15-DEC-2005

For: \*Bureau Code 14 Name NOAA \*G/L Date 31-DEC-2005 CCR Vendor Required N

Vendor: Descr < > No 12222 1 Name ACCENTURE LLP

\*Approval: Y By C S MARRS Date 15-DEC-2005 Closeout < N >

\*Document: < Y > Notes < > Line Notes < > AD < > Novation N F Notes < >

Item: No 1 CLIN# \*Request < N > \*Type GOODS \*Commodity Code G/S

Part No Stock No Emp No

Description < > Other < > \*Due Date 15-DEC-2005 Acceptance Days 7

\*R/I Act \*NSP Quantity \*Unit Price Extended Amount

Requested: D Y N 1.000 \*U/M EA 3,400.0000 3,400.00

Inventory: U/M ITBP#

Account Classification: < > F Notes: < > Status OPEN 15-DEC-2005

  

**Account Description For This Item (FM040B VER.2.21.0.0)**

| MDL | *Percent | *Quantity | Amount   | *FY | *ACCS | No | Type | Item | MDL A | O |
|-----|----------|-----------|----------|-----|-------|----|------|------|-------|---|
| 1   | 100.000  | 1.000     | 3,400.00 | 06  |       |    |      |      | Y     |   |

Interfaces Req: 14 EFFSHB4-P00 84 80-80-80-002 10-02-0002-00-00-00 26-19-00-00 022273 PY

Acceptance: \*Emp No 22273 Name C S MARRS F Notes: < >

Receiving: \*Off No CAMS Name CAMS PROGRAM OFFICE FMDL#

**Figure 7  
FM040  
After Mass  
Reclass**

**Purchase Order Transaction Screen (FM040 VER.2.21.0.0)**

\*One to One < N > \*Print **N**

Document: \*Type **CONTRT** \*C/O **Y** Oblig# 92613 - 0 1 Total 3,400.00

Feeder Sys: **No** Mod# Source

\*ASAP: **N** Pref Date 15-DEC-2005 Reference# CSM55M Grant Amend No

Effective Dates 15-DEC-2005 - Status **OPEN** 15-DEC-2005

For: \*Bureau Code 14 Name NOAA \*G/L Date 31-DEC-2005 CCR Vendor Required **N**

Vendor: Descr < > No 12222 1 Name ACCENTURE LLP

\*Approval: **Y** By C S MARRS Date 16-DEC-2005 Closeout < N >

\*Document: < Y > Notes < > Line Notes < > AD < > Novation **N** F Notes < >

---

Item: No 1 CLIN# \*Request < N > \*Type **GOODS** \*Commodity Code **G/S**

Part No Stock No Emp No

Description < > Other < > \*Due Date 15-DEC-2005 Acceptance Days 7

\*R/I Act \*NSP Quantity \*Unit Price Extended Amount

Requested: **D** **Y** **N** 1.000 \*U/M **EA** 3,400.0000 3,400.00

Inventory: U/M ITBP#

Account Classification: < > F Notes: < > Status **OPEN** 15-DEC-2005

**Figure 8  
Showing  
FM040  
ACCS' after  
Mass  
Reclass.  
Note that  
the original  
amount is  
zero and a  
new MDL  
has been  
added.**

**Account Description For This Item (FM040B VER.2.21.0.0)**

| MDL   | *Percent | *Quantity | Amount   | *FY      | *ACCS    | No | Type | Itm | MDL A | O |
|---|----------|-----------|----------|----------|----------|----|------|-----|-------|---|
| 1   | 100.000  | 1.000     | .00      | 06       | < >      |    |      |     | Y     |   |
| Interfaces Req:   |          |           |          |          |          |    |      |     |       |   |
| 14 EFFSHB4-P00 84 80-80-80-002 10-02-0002-00-00-00-00 26-19-00-00 022273 PY |          |           |          |          |          |    |      |     |       |   |
| Acceptance:   |          | *Emp No   | Name     |          | F Notes: |    | < >  |     |       |   |
| Receiving:  |          | *Off No   | Name     |          | FMDL#    |    |      |     |       |   |
|   |          |           |          |          |          |    |      |     |       |   |
| 2   | 100.000  | 1.000     | 3,400.00 | 06       | < >      |    |      |     | Y     |   |
| Interfaces Req:   |          |           |          |          |          |    |      |     |       |   |
| 14 SBJM000-P00 84 80-80-80-009 10-02-0002-00-00-00-00 26-19-00-00 022273 PY |          |           |          |          |          |    |      |     |       |   |
| Acceptance:   |          | *Emp No   | Name     |          | F Notes: |    | < >  |     |       |   |
| Receiving:  |          | *Off No   | Name     |          | FMDL#    |    |      |     |       |   |
|   |          |           |          |          |          |    |      |     |       |   |
|   |          | 100.000   | 1.000    | 3,400.00 |          |    |      |     |       |   |



## PM050 Impacts

1. **Unapproved** estimated accruals that have been affected by the Mass Reclass – Users should be aware that the system will overwrite the “FROM” ACCS with the “TO” ACCS during a Mass Reclass. Otherwise, there are no special processing instructions to approve and complete the EA transaction.
2. **Approved** estimated accruals that have been affected by the Mass Reclass --
  - a. Create general ledger postings to reverse the original “FROM” transaction and add a new posting to record the “TO” transaction.
  - b. Page 2 of the PM050 will display the zeroed out MDL “FROM” ACCS and the new MDL “TO” ACCS. A ‘Reclass’ button has been added to allow users to drill down to review current and prior ACCS changes resulting from a Mass Reclass

Figure 9  
Page 1  
PM050  
Screen  
after  
Mass  
Reclass

Estimate Accrual Transaction Screen (PM050 VER.2.22.0.0)

EA: ID  Date  \*G/L End Date  \*All Items

Inv: \*Type  No

Doc: \*Source  \*Type  \*No  -  Int. System

Feeder Sys: No  Source

Source Reference  Status

For: Bureau Code  Name

Vendor: No  -  Name

\*Approved:  By  Date  Notes

| Item No | Item Type | R | *Accrued Today | ( — For 2-Way Match Only — )    | Unit Price | *PP Type | Dsc |
|---------|-----------|---|----------------|---------------------------------|------------|----------|-----|
| 1       | GOODS     | D | 3,400.000      | Accr To-Date .000 Ovr Tolerance | 3,400.0000 | G/S      | < > |
|         |           |   |                |                                 |            |          | < > |
|         |           |   |                |                                 |            |          | < > |
|         |           |   |                |                                 |            |          | < > |
|         |           |   |                |                                 |            |          | < > |
|         |           |   |                |                                 |            |          | < > |
|         |           |   |                |                                 |            |          | < > |

CLIN#

**Figure 10**  
Page 2 of  
the PM050  
after Mass  
Reclass

**Estimate Accrual Transaction Screen**

Item: 1 CLIN#: Type: GOODS Qty Acrd: 1.000 Amt Acrd: 3,400.00

| *MDL   | Percent | Accrued Quantity | *Accrued Amount | (Remaining) | (Ordered) | *FY | ACCS |
|--|---------|------------------|-----------------|-------------|-----------|-----|------|
| 1  | .000    | 1.000            | .00             | .000        | .000      | 06  | < >  |
| 14 EFFSHB4-P00 84 80-80-80-002 10-02-0002-00-00-00-00 26-19-00-00 022273 - Reclass |         |                  |                 |             |           |     |      |
| <input type="button" value="Reclass"/>   |         |                  |                 |             |           |     |      |
| 2  | 100.000 | 1.000            | 3400.00         | 3,400.000   | 3,400.000 | 06  | < >  |
| 14 SBJM000-P00 84 80-80-80-009 10-02-0002-00-00-00-00 26-19-00-00 022273 - Reclass |         |                  |                 |             |           |     |      |
| <input type="button" value="Reclass"/>   |         |                  |                 |             |           |     |      |

**Figure 11**  
Reclass  
Button -  
display MDL  
1 & 2

**Top Screenshot:**

| MDL | Percent | Accrued Quantity | Accrued Amount | (Remaining) | (Ordered) | FY   |
|-----|---------|------------------|----------------|-------------|-----------|------|
| 1   | 100.000 | 1.000            | 3,400.00       | 3,400.000   | 3,400.000 | 2006 |

ACCS: 14 EFFSHB4-P00 84 80-80-80-002 10-02-0002-00-00-00-00 26-19-00-00 022273

Reclass: Prior No: G/L End Date:

**Bottom Screenshot:**

| MDL | Percent | Accrued Quantity | Accrued Amount | (Remaining) | (Ordered) | FY   |
|-----|---------|------------------|----------------|-------------|-----------|------|
| 1   | 0.000   | 1.000            | 0.00           | 0.000       | 0.000     | 2006 |
| 2   | 100.000 | 1.000            | 3,400.00       | 3,400.000   | 3,400.000 | 2006 |

ACCS: 14 SBJM000-P00 84 80-80-80-009 10-02-0002-00-00-00-00 26-19-00-00 022273

Reclass: Prior No: 35 G/L End Date: 31-DEC-2005

### **PM054 Impacts:**

If the PM054 voided a PM050 before a Mass Reclass, it is considered a “dead” document and does not get reclassified.

If the PM054 voided a PM050 after a Mass Reclass, it reverses the accrual using the “TO” ACCS.

## Two-Way Matched PM003:

1. **Unapproved** two-way match invoices that have been affected by the Mass Reclass – Users should be aware that the system will overwrite the “FROM” ACCS with the “TO” ACCS during a Mass Reclass. Otherwise, there are no special processing instructions to approve and complete the invoice

Figure 12  
Example of  
Unapproved  
PM003 Created  
by PM050. Note  
that ACCS  
displays as the  
“TO: ACCS

Vendor Invoice Transaction Screen (PM003 VER.2.19.0.11)

\*Bureau 14 Inv: \*Type VINV \*No SHELL PO:00092613 - 0 Date

Doc: \*Source OBLIG Type CONTRT No 92613 - 0 Symbol < >

Feeder Sys: No  Source

Ref CSM55M \*FastPay N Int. System: NONE

Dates: Recd  Retd  Status OPEN 15-DEC-2005

Trans No 2255277 Net Applied 3,400.00 Inv Amount

Vendor: \*No 12222 - 2 Name ACCENTURE LLP Addr < >

\*PPA Y Exchange Code US Customer Inv Type No

Terms: \*(1) Net 30 P 0.000 \*W/In 00 \*(2) Net 30 P 0.000 \*W/In 00

\*Approval: N By  Date

| R  | Matching | *PP   | Pmt  |               |       |    |       |    |       |         |     |          |
|----|----------|-------|------|---------------|-------|----|-------|----|-------|---------|-----|----------|
| *R | *Itm     | *Type | *MDL | *D P R A Type | *T    | *R | *W/H  | *D | *H    | *Emp No | Inf | Amount   |
| N  | 1        | GOODS | 2    | D Y Y N N STD | < N > | Y  | < N > | Y  | < N > | 0       | < > | 3,400.00 |
|    |          |       |      |               | < >   |    | < >   |    | < >   |         | < > |          |
|    |          |       |      |               | < >   |    | < >   |    | < >   |         | < > |          |

CLIN#  FMDL#

Account Distribution For Item No, Type and MDL (PM003C VER.2.19.0.11)

\*FY ACCS Qty \*Unit Price Amount Desc Status

06 < > 1.000 3,400.0000 3,400.00 < > OPEN 15-DEC-2005

14 SBJM000-P00 84 80-80-80-009 10-02-0002-00-00-00 26-19-00-00 022273

RT  Dates: Accept  G/L 31-DEC-2005 PM006 Flag: < >

EA 117269 Due  L/R

Disct  D/L  Lost

\*PS: MISC 0 Date

Payment: \*PO HQS \*TDO 303 \*Encl 2 TREAS \*Type EFT No 0

2. **Approved** two-way matched invoices that have been affected by the Mass Reclass – The system will make the following changes for two-way matched, approved invoices:
  - a. Create general ledger postings to reverse the original “FROM” transaction and add a new posting to record the “TO” transaction.
  - b. On the PM003 screen the system will
    - For the “FROM” ACCS -- change the release flag to “N” and change the line status to “MRVOID”. Insert a new line reversing the “FROM” transaction with its Release Flag set to N and having a line status of “MRVOID”
    - For the “TO” ACCS – insert a new line that is identical to the original Line item before the Mass Reclass took place **but replacing the “FROM” ACCS with the reclassified “TO” ACCS**

## Three-Way Match Documents

### FM040/41 Impacts

1. **Unapproved** FM040/41 transactions that have been affected by the Mass Reclass – Users should be aware that the system will **not** overwrite the “FROM” ACCS with the “TO” ACCS during a Mass Reclass. In order to complete the document, the user should check the Project Crosswalk and manually change the ACCS as required.
2. **Approved** FM040/41 transactions that have been affected by the Mass Reclass -- The system will reclassify the obligation by recording a change order and creating general ledger postings to reverse the “FROM” ACCS transaction and create a new posting for the “TO” ACCS. On the FM040/41, the change order will zero out the “FROM” transaction and add a new MDL for the **total** amount of the Undelivered Ordered for the “TO” transaction. Related receiving and invoice activity will be reclassified as well.
3. **Processing New Change Orders After a Mass Reclass:** No changes to existing business practices.

The following is an example of a three-way matched PO3WAY and its related PM030 and PM003 screens:

## PM030 Impacts

1. **Unapproved** receiving tickets that have been affected by the Mass Reclass – Users should be aware that the system will overwrite the “FROM” ACCS with the “TO” ACCS during a Mass Reclass. Otherwise, there are no special processing instructions to approve and complete the EA transaction.
2. **Approved** receiving tickets that have been affected by the Mass Reclass --
  - c. Create general ledger postings to reverse the original “FROM” transaction and add a new posting to record the “TO” transaction.
  - d. Page 2 of the PM030 will display the zeroed out MDL “FROM” ACCS and the new MDL “TO” ACCS.

**Figure 13**  
**Page 1**  
**PM030 after**  
**Mass**  
**Reclass**

Receiving Ticket Transaction Screen (PM030 VER\_2.20.0.8)

RT: No 152649 Date 03-DEC-2005 \*Actual Date Recd 03-NOV-2005 All Items Y

Document: \*Type PO \*No 92506 - 0 Date 03-DEC-2005

Feeder Sys: No Source

For: Bureau Code 14 Name NOAA

Vendor: No 12222 - 1 Name ACCENTURE LLP

Shipper No Carrier/Deliver By

\*Approved: Y By C S MARRS Date 03-DEC-2005 Notes < >

| *Item No | R | I | N | *Received Today | Accrued To-Date | Over Tolerance | U/M | Unit Price | Dsc |
|----------|---|---|---|-----------------|-----------------|----------------|-----|------------|-----|
| 1        | D | N |   | 4,000.000       | .000            |                | EA  | 4,000.0000 | < > |
|          |   |   |   |                 |                 |                |     |            | < > |
|          |   |   |   |                 |                 |                |     |            | < > |
|          |   |   |   |                 |                 |                |     |            | < > |
|          |   |   |   |                 |                 |                |     |            | < > |
|          |   |   |   |                 |                 |                |     |            | < > |
|          |   |   |   |                 |                 |                |     |            | < > |

CLIN#

Receiving Ticket Transaction Screen

Item: 1 CLIN# Type: GOODS Qty Recv: 1.000 Amt Recv: 4,000.00

| *MDL | Percent | Quantity | Amount | Remaining | Ordered | FY | ACCS | Tag |
|------|---------|----------|--------|-----------|---------|----|------|-----|
| 1    | .000    | 1.000    | .00    | .000      | .000    | 06 | 73   |     |

Recv Office No: CAMS CAMS PROGRAM OFFICE FMDL#

Asset: Category Indicator AIN

Deliver: To 22273 CS MARRS Date: 03-DEC-2005

Editor

14 0800000-P08 85 32-20-00-000  
10-02-0002-00-00-00-00 26-19-00-00 022273

Search OK Cancel

Figure 14  
Page 2 PM030  
after Mass  
Reclass

Receiving Ticket Transaction Screen

Item: 1 Editor

14 MR00003-P08 85 70-70-70-700  
10-02-0002-00-00-00-00 26-19-00-00 022273

Search OK Cancel

2 100.000 1.000 4000.00 4,000.000 4,000.000 06 74

Recv Office No: CAMS CAMS PROGRAM OFFICE FMDL#

Asset: Category Indicator AIN

Deliver: To 22273 CS MARRS Date: 03-DEC-2005

Phone: 301-427-1009 X 122 Loc: 200 PERRY PARKWAY, SUITE 10, GAITHERSBURG,

Total: 100.000 1.000 4000.00 4,000.000 4,000.000

### **PM034 Impacts:**

If the PM034 voided a PM030 before a Mass Reclass, it is considered a “dead” document and does not get reclassified.

If the PM034 voided a PM030 after a Mass Reclass, it reverses the “TO” ACCS.

### **PM003 Impacts**

1. **Unapproved** three-way match PM003 invoice shells that have been affected by the Mass Reclass – Users should be aware that the system will overwrite the “FROM” ACCS with the “TO” ACCS during a Mass Reclass. Otherwise, there are no special processing instructions to approve and complete the invoice.
2. **Approved** three-way match invoices that have been affected by the Mass Reclass – The system will make the following changes for 3 way match, approved invoices:
  - c. Create general ledger postings to reverse the original “FROM” transaction and add a new posting to record the “TO” transaction.
  - d. On the PM003 screen the system will
    - For the “FROM” ACCS -- change the release flag to “N” and change the line status to “MRVOID”. Insert a new line reversing the “FROM” transaction with its Release Flag set to N and having a line status of “MRVOID”
    - For the “TO” ACCS – insert a new line that is identical to the original Line item before the Mass Reclass took place **but replacing the “FROM” ACCS with the reclassified “TO” ACCS**

**Figure 15**  
Approved  
3-way  
match  
PM003  
AFTER  
Mass  
Reclass

**Vendor Invoice Transaction Screen (PM003 VER.2.19.0.11)**

\*Bureau **14** Inv: \*Type **MINV** \*No **CSM40** - **0** Date **03-NOV-2005**

Doc: \*Source **OBLIG** Type **PO** No **92506** - **0** Symbol **< >**

Feeder Sys: No  Source

Ref **CSM40** \*FastPay **N** Int. System: **NONE**

Dates: Recd **03-NOV-2005** Retd  Status **PAID** **04-DEC-2005**

Trans No **2246648** Net Applied **4,001.00** Inv Amount

Vendor: \*No **12222** - **2** Name **ACCENTURE LLP** Addr **< >**

\*PPA **Y** Exchange Code **US** Customer Inv Type  No

Terms: \*(1) Net **00** **P** **0.000** \*W/In **00** \*(2) Net **00** **P** **0.000** \*W/In **00**

\*Approval: **Y** By **CS MARRS** Date **04-DEC-2005**

| R Matching *PP |      |       |      |    |    |    |    |      |     |    |      |    |     | Pmt     |     |           |
|----------------|------|-------|------|----|----|----|----|------|-----|----|------|----|-----|---------|-----|-----------|
| *R             | *Itm | *Type | *MDL | *D | *P | *R | *A | Type | *T  | *R | *W/H | *D | *H  | *Emp No | Inf | Amount    |
| R              | 1    | GOODS | 1    | D  | Y  | Y  | Y  | STD  | <N> | Y  | <N>  | Y  | <N> | 0       | <   | 4,000.00  |
| R              | 1    | GOODS | 1    | D  | Y  | Y  | Y  | STD  | <N> | Y  | <N>  | Y  | <N> | 0       | <   | -4,000.00 |
| R              | 1    | GOODS | 2    | D  | Y  | Y  | Y  | STD  | <N> | Y  | <N>  | Y  | <N> | 0       | <   | 4,000.00  |

CLIN#  FMDL#

**Figure 16** Payment Info  
Pop-Up for Line 1 -  
Shows Changes to  
original Line Item After  
MR

**Account Distribution For Item No, Type and MDL (PM003C VER.2.19.0.11)**

\*FY ACCS **06** Qty **1.000** \*Unit Price **4,000.0000** Amount **4,000.00** Desc **< >** Status **MRVOID** **04-DEC-2005**

14 0800000-P08 85 32-20-00-000 10-02-0002-00-00-00-00 26-19-00-00 022273

RT **152649** Dates: Accept  G/L **30-NOV-2005** PM006 Flag: **< >**

EA  Due **03-DEC-2005** L/R

Disct  D/L  Lost

\*PS: **MISC** **1011300** Date **04-DEC-2005**

Payment: \*PO **HQS** \*TDO **303** \*Encl **2** TREAS \*Type **EFT** No **1510782**



**Figure 17  
Payment  
Info Pop-Up  
for Line 1 –  
Reversing  
original  
Line Item  
After MR**

Account Distribution For Item No, Type and MDL (PM003C VER-2.19.0.11)

| *FY  | ACCS   | Qty           | *Unit Price | Amount    | Desc        | Status               |
|--|--------|---------------|-------------|-----------|-------------|----------------------|
| 06   | < >    | 1.000         | -4,000.0000 | -4,000.00 | < >         | MRVOID 04-DEC-2005   |
| 14 0800000-P08 85 32-20-00-000 10-02-0002-00-00-00-00 26-19-00-00 022273 |        |               |             |           |             |                      |
| RT   | 152649 | Dates: Accept |             | G/L       | 30-NOV-2005 | PM006 Flag: < >      |
| EA   |        | Due           | 03-DEC-2005 | L/R       |             |                      |
|  |        | Disc          |             | D/L       |             | Lost                 |
| *PS:   | MISC   | 1011300       |             | Date      | 04-DEC-2005 |                      |
| Payment:   | *PO    | HQS           | *TDO 303    | *Encl 2   | TREAS       | *Type EFT No 1510782 |

**Figure 18 Pmt  
Info Pop-Up  
showing “TO”  
ACCS and  
status**

Account Distribution For Item No, Type and MDL (PM003C VER-2.19.0.11)

| *FY  | ACCS   | Qty           | *Unit Price | Amount   | Desc        | Status               |
|--|--------|---------------|-------------|----------|-------------|----------------------|
| 06   | < >    | 1.000         | 4,000.0000  | 4,000.00 | < >         | CANCEL 04-DEC-2005   |
| 14 MR00003-P08 85 70-70-70-700 10-02-0002-00-00-00-00 26-19-00-00 022273 |        |               |             |          |             |                      |
| RT   | 152649 | Dates: Accept |             | G/L      | 30-NOV-2005 | PM006 Flag: < >      |
| EA   |        | Due           | 03-DEC-2005 | L/R      |             |                      |
|  |        | Disc          |             | D/L      |             | Lost                 |
| *PS:   | MISC   | 1011300       |             | Date     | 04-DEC-2005 |                      |
| Payment:   | *PO    | HQS           | *TDO 303    | *Encl 2  | TREAS       | *Type EFT No 1510782 |

## Other AP Screens:

### FM018 Impacts:

1. **Unapproved** FM018 transactions that have been affected by the Mass Reclass -- Users should be aware that the system will **not** overwrite the “FROM” ACCS with the “TO” ACCS during a Mass Reclass. In order to complete the document, the user should reselect the obligation to update the screen.
2. **Approved** FM018 transactions that have been affected by the Mass Reclass -- The system will reclassify the obligation by recording a change order and creating general ledger postings to reverse the “FROM” ACCS transaction and create a new posting for the “TO” ACCS. On the FM040/41, the change order will zero out the “FROM” transaction and add a new MDL for the **total** amount of the Undelivered Ordered for the “TO” transaction. Related receiving and invoice activity will be reclassified as well
3. **Processing New Change Orders After a Mass Reclass:** No changes to existing business practices.

### PM020 Impacts:

**Recurring Invoices** – The system will overwrite the ACCS in the detail block of the PM020 with the “TO” ACCS.

### **Unapproved PM003 Recurring Invoices - PM003 Impacts:**

1. **Unapproved** recurring invoices that have been affected by the Mass Reclass -- Users should be aware that the system will overwrite the “FROM” ACCS with the “TO” ACCS during a Mass Reclass. Otherwise, there are no special processing instructions to approve and complete the invoice.
2. **Approved** recurring invoices that have been affected by the Mass Reclass – The system will make the following changes for recurring approved invoices:
  - e. Create general ledger postings to reverse the original “FROM” transaction and add a new posting to record the “TO” transaction.
  - f. On the PM003 screen the system will
    - For the “FROM” ACCS -- change the release flag to “N” and change the line status to “MRVOID”. Insert a new line reversing the “FROM” transaction with its Release Flag set to N and having a line status of “MRVOID”
    - For the “TO” ACCS – insert a new line that is identical to the original Line item before the Mass Reclass took place **but replacing the “FROM” ACCS with the reclassified “TO” ACCS**

### **PM006 Impacts:**

1. **Unapproved** PM006 transactions that have been affected by the Mass Reclass – Users should be aware that the system will **not** overwrite the “FROM” ACCS with the “TO” ACCS during a Mass Reclass. In order to complete the document, the user should check the Project Crosswalk and manually change the ACCS as required.
2. **Approved** PM006 transactions that have been affected by the Mass Reclass – Users should be aware that for reclassified PM006’s the “OLD” ACCS will display as the “TO” ACCS. If there is a need to see what the ACCS of the original transaction, users should query the PM003 transaction number.

The following example illustrates a PM006 after a Mass Reclass:

**Figure 19 - PM006  
After Mass  
Reclass**

**Advice of Correction Transaction Screen (PM006 VER-2.22.0.0)**

\*Bureau Code: 14 \*GL End Date: 31-DEC-2005  
Invoice: \*Type VINV No SCRIPT#32.3 \*AP Trans No: 2254905  
Trans No: 118821 Vendor No: 12211 Name: AMBASSADOR BOOK SERVI  
\*Approval: Y By: OPS\$DEESWA01 Date: 06-DEC-2005

| *Item | Amount | Note           | Chg | Apr |
|-------|--------|----------------|-----|-----|
| 1     | 500.00 | MR Script#32.3 | Y   | < > |

**Account Distribution**

OLD Account Distribution: Total Amount: 500.00  
Item: 1 \*Type: SERV MDL: 2 Fiscal Year: 2006  
Qty: 1.000 Unit Price: 500.0000 Amount: 500.00  
ACCS: 14 APF0003-P00 36 60-60-60-060 20-01-0000-00-00-00 25-27-00-00 000641

NEW Account Distribution: Total Amount: 500.00  
Item: 1 \*Type: SERV \*MDL: 2 \*Fiscal Year: 2006 ACCS: < > Reclass  
\*Qty: 1.000 \*Unit Price: 500.0000 Amount: 500.00  
ACCS: 14 APF0003-P00 36 60-60-60-060 20-01-0000-00-00-00 25-27-00-00 000641

Figure 20  
Related  
PM003  
showing  
original  
ACCS and  
reversal after  
MR

Vendor Invoice Transaction Screen (PM003 VER.2.19.0.11)

\*Bureau 14 Inv: \*Type VINV \*No SCRIPT#32.3 Date 03-DEC-2005

Doc: \*Source DBLIG Type CONTR1 No 92543 Symbol < >

Feeder Sys: No Source

Ref SCRIPT#32.3 \*FastPay N Int. System: NONE

Dates: Recd 03-DEC-2005 Retd Status PAID 04-DEC-2005

Trans No 2254905 Net Applied 500.00 Inv Amount

Vendor: \*No 12211 Name AMBASSADOR BOOK SERVICE, INC. Addr < >

\*PPA N Exchange Code US Customer Inv Type No

Terms: \*(1) Net 00 P 0.000 \*W/In 00 \*(2) Net 00 P 0.000 \*W/In 00

\*Approval: Y By D M SWAIN Date 03-DEC-2005

| *R | *Itm | *Type | *MDL | *D | *P | *R | *A | Type | *T  | *R | *W/H | *D | *H  | *Emp No | Inf | Amount  |
|----|------|-------|------|----|----|----|----|------|-----|----|------|----|-----|---------|-----|---------|
| R  | 1    | SERV  | 1    | D  | Y  | Y  | N  | STD  | <N> | Y  | <N>  | Y  | <N> | 0       | < > | 500.00  |
| R  | 1    | SERV  | 1    | D  | Y  | Y  | N  | STD  | <N> | Y  | <N>  | Y  | <N> | 0       | < > | -500.00 |
| R  | 1    | SERV  | 2    | D  | Y  | Y  | N  | STD  | <N> | Y  | <N>  | Y  | <N> | 0       | < > | 500.00  |

CIN# FMDI #

Account Distribution For Item No, Type and MDL (PM003C VER.2.19.0.11)

\*FY ACCS Qty \*Unit Price Amount Desc Status

06 < > 1.000 500.0000 500.00 < SE > MRV01 03-DEC-2005

14 D2MS5TG-P00 36 04-03-01-005 20-01-0000-00-00-00 25-27-00-00 000641

RT Dates: Accept G/L 31-DEC-2005 PM006 Flag: < >

EA 117218 Due 03-DEC-2005 L/R

Disc D/L Lost

\*PS: MISC 1011296 Date 03-DEC-2005

Payment: \*PO HQS \*TDO 303 \*Encl 2 TREAS \*Type EFT No 1508709

Account Distribution For Item No, Type and MDL (PM003C VER.2.19.0.11)

\*FY ACCS Qty \*Unit Price Amount Desc Status

06 < > 1.000 -500.0000 -500.00 < SE > MRV01 03-DEC-2005

14 D2MS5TG-P00 36 04-03-01-005 20-01-0000-00-00-00 25-27-00-00 000641

RT Dates: Accept G/L 31-DEC-2005 PM006 Flag: < >

EA 117218 Due 03-DEC-2005 L/R

Disc D/L Lost

\*PS: MISC 1011296 Date 03-DEC-2005

Payment: \*PO HQS \*TDO 303 \*Encl 2 TREAS \*Type EFT No 1508709

**Figure 21**  
**PM003 after**  
**MR. Note that**  
**this ACCS is the**  
**"OLD" ACCS**  
**on the PM006**

| *FY   | ACCS   | Qty           | *Unit Price | Amount | Desc        | Status               |
|---|--------|---------------|-------------|--------|-------------|----------------------|
| 06  | < >    | 1.000         | 500.0000    | 500.00 | < SE >      | PAID 04-DEC-2005     |
| 14 APF0003-P00 36 60-60-60-060 20-01-0000-00-00-00 25-27-00-00 000641 |        |               |             |        |             |                      |
| RT  |        | Dates: Accept |             | G/L    | 31-DEC-2005 | PM006 Flag: < Y >    |
| EA  | 117218 | Due           | 03-DEC-2005 | L/R    |             |                      |
|   |        | Disc          |             | D/L    |             | Lost                 |
| *PS:  | MISC   | 1011296       |             | Date   | 03-DEC-2005 |                      |
| Payment: *PO  | HQS    | *TDO          | 303         | *Encl  | 2 TREAS     | *Type EFT No 1508709 |

## CPCS Processing and Mass Reclass

CPCS will continue to reflect the original ACCS used to reconcile the bankcard transaction or the ACCS used during the swept process. If you have questions concerning changes made to the resources and documents that you track, please contact your FMC Budget Officer.

The example below illustrates a swept transaction in CPCS, the PM003 posting, and the PM006 Bankcard record to show the changes after Mass Reclassification.

The screenshot displays the Oracle Forms V6 interface for the U.S. DEPARTMENT OF COMMERCE. The window title is "(OPSSLEESMI01@SITEST - Oracle Forms V6)". The menu bar includes Action, Edit, Help, and Window. The toolbar contains various icons for navigation and editing.

The main form is titled "ACCS (BC606 VER-2.21 0.13)". It contains the following fields:

- ACCS Details Card: 39402 Type: PURCHASE CARD Name: LEE P. SMITH
- Trans No: 214156-9 Reference Number: 24164075272503081074757 Purchase Date: 01-NOV-2005 Vendor: BESTBUYCOM 88994009 Status: P Amount: \$52.70
- Table with columns: LN, FY, Accounting Classification Code, Qty, Amt, Total.
- Description: CREDIT CARD PURCHASE
- ACCS Total: \$52.70

Buttons at the bottom include: ACCS choices, Property, View Disputes, Note, View Log, Note, View Dispute, ACCS, and Property.

| LN | FY   | Accounting Classification Code  | Qty | Amt   | Total |
|----|------|---|-----|-------|-------|
| 1  | 2006 | 14 D2NF1NP-P00 36 05-03-01-005 40-10-0000-00-00-00 26-19-00-00 000000 | 1   | 52.70 | 52.70 |

Screen shot of the CPCS transaction

U.S. DEPARTMENT OF COMMERCE (OPS\$ALLELG01@SITEST.WORLD - Oracle Forms V6)

Action Edit Favorites Application Help Window

CBS NAVIGATOR Vendor Invoice Transaction Screen (PM003 VER-2.19.0.11)

CBS Applications

- Personal Favorites
- PM003 - Vendor Invoice Transaction Screen
- ACCS - Account
- APSI - Account
- AR - Accounts Receivable
- ARSI - Account
- ASAP - Automated
- CM - Cost Management
- Commerce Purchase
- Disbursements
- ESPS - Express
- FM - Funds Management
- GL - General Ledger
- GTA - Government
- Grants
- NFC
- PM - Payment Management
- PRS - Property
- Procurement
- RA - Reimbursement
- SLT - Summary

\*Bureau 14 Inv: \*Type NOMTCI \*No PC7140320051102 Date 02-NOV-2005

Doc: \*Source NONE Type NONE No 0 Symbol < >

Feeder Sys: No Source

Ref PURCHEASC \*FastPay N Int. System: NONE

Dates: Recd 02-NOV-2005 Retd Status PAID 03-DEC-2005

Trans No 2254897 Net Applied 357.92 Inv Amount 357.92

Vendor: \*No 16213 Name CITIBANK "RECONCILIATION" Addr < >

\*PPA Y Exchange Code Customer Inv Type No

Terms: \*(1) Net 30 P 0.000 \*W/in 00 \*(2) Net 30 P 0.000 \*W/in 00

\*Approval: Y By A.A. ELGIN Date 03-DEC-2005

| *R | *Itm | *Type | *MDL | *D | *P | *R | *A | *PP | *T    | *R | *W/H  | *D | *H    | *Emp No | Inf | Amount |
|----|------|-------|------|----|----|----|----|-----|-------|----|-------|----|-------|---------|-----|--------|
| R  | 2    | PCARD | 1    | Q  | N  | N  | N  | STD | < N > | N  | < N > | N  | < N > | 19288   | < > | 52.70  |
| R  | 2    | PCARD | 1    | Q  | N  | N  | N  | STD | < N > | N  | < N > | N  | < N > | 19288   | < > | -52.70 |
| R  | 2    | PCARD | 1    | Q  | N  | N  | N  | STD | < N > | N  | < N > | N  | < N > | 19288   | < > | 52.70  |

ITEM TYPE. (REQUIRED.) A LIST OF VALUES IS AVAILABLE.

Record: 4/9 <OSC> <DBG>

Screen shot of the PM003 CPCS "SWEPT" Invoice posting after Mass Reclass

U.S. DEPARTMENT OF COMMERCE (OPS\$ALLELG01@SITEST.WORLD - Oracle Forms V6)

Action Edit Help Window

CBS NAVIGATOR Vendor Invoice Transaction Screen (PM003 VER-2.19.0.11)

CBS Applications

Personal Favorites

PM003 - Ven

ACCS - Account

Transactions

Maintenance

CM004 - P

GL004 - B

GL007 - Fi

GL013 - Fi

GL040 - O

GL041 - O

GL042 - O

GL043 - O

GL044 - O

GL045 - O

GL046 - O

GL047 - P

GL048 - P

GL049 - P

GL050 - P

GL051 - O

\*Bureau 14 Inv: \*Type NDMTCI \*No PC7140320051102 Date 02-NOV-2005

Doc: \*Source NONE Type NONE No 0 Symbol < >

Account Distribution For Item No, Type and MDL (PM003C VER-2.19.0.11)

| *FY  | ACCS         | Qty           | *Unit Price | Amount | Desc        | Status                  |
|--|--------------|---------------|-------------|--------|-------------|-------------------------|
| 05   | < >          | 1.000         | 52.7000     | 52.70  | < PC >      | PAID 03-DEC-2005        |
| 14 D2MF5NF-P00 36 04-03-01-004 20-05-0000-00-00-00-00 26-09-00-00 000000 |              |               |             |        |             |                         |
| RT   |              | Dates: Accept |             | G/L    | 30-NOV-2005 | PM006 Flag: < >         |
| EA   |              | Due           | 02-DEC-2005 | L/R    |             |                         |
|  |              | Disc          |             | D/L    |             | Lost                    |
| *PS: MANUA   | PC120305EASC | Date          | 03-DEC-2005 |        |             |                         |
| Payment: *PO   | EASC         | *TDO          | NONE        | *Encl  | 0 TREAS     | *Type SF1081 No 1507840 |

FISCAL YEAR. (REQUIRED.)

Record: 1/1

<OSC> <DBG>

start

5:29 PM

This transaction was swept using the Cardholder Default ACCS of D8P7NWS.  
 The PM003 posting changed the ACCS to the Line Office Default Code of D2MF5NF.  
 The cardholder is unaware that the ACCS was changed to the Line Office Default ACCS.



The cardholder reconciled the swept transaction in CPCS to ACCS D2NF1NP.

U.S. DEPARTMENT OF COMMERCE (OPS\$ALLELG01@SITEST.WORLD - Oracle Forms V6)

Action Edit Help Window

CBS NAVIGATOR Account Distribution

OLD Account Distribution: Total Amount: 52.70

Item: 2 Type: PCARD MDL: 1 Fiscal Year: 2006

Qty: 1.000 Unit Price: 52.7000 Amount: 52.70

ACCS: 14 D2MF5NF-P00 36 04-03-01-004 20-05-0000-00-00-00 26-09-00-00 000000

Item: Type: MDL: Fiscal Year: ACCS: < > Reclass

Qty: Unit Price: Amount:

ACCS:

NEW Account Distribution: Total Amount: 52.70

Item: 2 \*Type: PCARD \*MDL: 1 \*Fiscal Year: 2006 ACCS: < > Reclass

\*Qty: 1.000 \*Unit Price: 52.7000 Amount: 52.70

ACCS: 14 BE16003-P00 16 16-16-05-001 40-10-0000-00-00-00 26-19-00-00 000000

Item: \*Type: \*MDL: \*Fiscal Year: ACCS: < > Reclass

\*Qty: \*Unit Price: Amount:

ACCS:

ITEM TYPE (OPTIONAL.) A LIST OF VALUES IS AVAILABLE.

Record: 1/1 List of Values <OSC> <DBG>

start

5:31 PM

The transaction posted in PM006 with the Line Office Default of D2MF5NF as the 'OLD' accounting and the 'NEW' accounting posted with Mass Reclassed ACCS of BE16003.

The post routine new that the D2NF5NF was previously Mass Reclassed to BE16003, so it made the change prior to the PM006 record being approved.

Screen shot of the Approved PM006 record.  
A new Mass Reclass was run.

U.S. DEPARTMENT OF COMMERCE (OPS\$ALLELG01@SITEST.WORLD - Oracle Forms V6)

Action Edit Help Window

CBS NAVIGATOR Account Distribution

FM - Funds Mar  
GL - General L  
GTA - Governm  
Grants  
NFC  
PM - Payment M  
Batch Proces  
Lookup  
Maintenance  
Reports  
Transactions

PM003 - V  
PM005 - A  
PM006 - A  
PM011 - R  
PM012 - R  
PM030 - R  
PM034 - R  
PM041 - M  
PM042 - V  
PM044 - V  
PM046 - S

OLD Account Distribution: Total Amount: 52.70

Item: 2 Type: PCARD MDL: 1 Fiscal Year: 2006  
Qty: 1.000 Unit Price: 52.7000 Amount: 52.70  
ACCS: 14 BE36001-P00 36 36-36-04-001 20-05-0000-00-00-00 26-09-00-00 000000

Item: Type: MDL: Fiscal Year: ACCS: < > Reclass  
Qty: Unit Price: Amount:  
ACCS:

NEW Account Distribution: Total Amount: 52.70

Item: 2 \*Type: PCARD \*MDL: 1 \*Fiscal Year: 2006 ACCS: < > Reclass  
\*Qty: 1.000 \*Unit Price: 52.7000 Amount: 52.70  
ACCS: 14 BE16003-P00 16 16-16-05-001 40-10-0000-00-00-00 26-19-00-00 000000

Item: \*Type: \*MDL: \*Fiscal Year: ACCS: < > Reclass  
\*Qty: \*Unit Price: Amount:  
ACCS:

ITEM TYPE (OPTIONAL.) A LIST OF VALUES IS AVAILABLE.  
Record: 1/1 <OSC> <DBG>

start 8:57 AM

The Mass Reclass updated the accounting. The Mass Reclass routine adjusted the 'OLD' accounting to the new Mass Reclass accounting BE36001. The Mass Reclass routine adjusted the 'NEW' accounting to BE16003.